

Online Licensing

Things you should know.

BACKGROUND

What is albertarelm.com?

Albertarelm.com is a website built specifically for anglers and hunters and is funded in part by your licence fees. By registering on this site, hunters and anglers can buy or renew their Wildlife Identification Number card (WIN), buy their recreational hunting and fishing licences and apply for their draws online.

Hunters and anglers can view their licence purchases for the past five years including their draw application history, draw results and priorities; update their addresses and telephone numbers and receive directed information.

What is a WIN

A WIN is your unique Wildlife Identification Number which is required to purchase all your fishing and hunting licences, either online or at an issuer location. When you apply for a WIN, a permanent number is assigned and a plastic card will be mailed to you. The number on this card will be used for purchases.

NEW IN 2008

Prior to 2008, fishing and hunting licences were only available at private sector licence issuers located throughout the province. There are more than 360+ private sector licence issuers with licences available during business hours.

In 2008 Sustainable Resource Development in conjunction with IBM expanded your options with the introduction of online licence sales. You can now visit albertarelm.com and purchase or renew your WIN, purchase your recreational hunting and fishing licences and apply for the hunting draws.

WHERE CAN I GET ADDITIONAL ONLINE PAPER TAGS?

Additional online paper tags are available at:

- **ALL** Fish And Wildlife District offices.
- **In Edmonton:**
 - Alberta Professional Outfitters Society
#103, 6030-88 Street Edmonton, AB 780-414-0249
 - Alberta Hunter Education
#88, 4003-98 Street Edmonton, AB 780-466-6682
 - Alberta Fish and Game Association
6924-104 Street Edmonton, AB 780-437-2342
 - Information Centre Main Floor
9920-108 Street Edmonton, AB 780-422-2079
 - Sports Scene Publications
#100, 10642-178 Street Edmonton, AB 780-413-0331
- **In Sherwood Park:**
 - Alberta Conservation Association
101-9 Chippewa Road Sherwood Park, AB
780-410-1999
- **In Calgary:**
 - Alberta Hunter Education
911 Sylvester Cr. SW Calgary, AB 403-252-8474

NEW for 2011, The tag colour has been changed from orange to yellow. Hunters are asked to destroy any orange tags left over from past seasons.

ONLINE PURCHASES

What do I need to purchase an online licence?

You will need a valid credit card, an email address, access to a computer with an internet connection and a printer to print your licences. If you do not have an email address, free addresses are available through internet service providers or free email services such as Hotmail and Gmail.

Credit cards accepted are Visa, MasterCard and American Express.

If you purchase a licence online that requires a tag(s) you must use an online paper tag available at your local Fish and Wildlife office free of charge. The online paper tags contain a unique 10 digit tag number. You are required to enter it when making your purchase. Print your licence once your purchase is complete. You do not need to wait for a licence to be mailed or go to another location to pick it up. If you lose your online licence, you can reprint the licence online at no cost.

What does it cost to buy an online licence?

Your online licence will cost the same as a licence purchased at your local licence issuer. The cost varies according to the type of licence you buy. There are no added service fees.

What are the technical requirements for my computer for online purchases?

Your internet browser should use Microsoft Internet Explorer Version 6.0 or newer or Firefox Version 3.5 or newer. To print your licence, your operating system should be Adobe Acrobat Reader Version 8 or newer. Adobe Acrobat is available as a free download once you are connected to the internet.

Is there someone I can call if I have problems when I try to purchase a licence?

You can call the albertarelm Help Desk (1-888-944-5494) for assistance. The hours of operation are:

Monday-Wednesday	9:00 AM-6:00 PM
Thursday, Friday	9:00 AM-9:00 PM
Saturday	9:00 AM-5:00 PM
Sunday	10:00 AM-3:00 PM

You can also send e-mail inquiries to drawhunt@ca.ibm.com

How do I know my information is secure?

Your internet browser will indicate that you are operating on a secure server. You will know this as the URL of the website will begin with an "https" rather than "http" and there will be a closed padlock on the status bar.

Albertarelm is protected using a secure internet service know as Verisign. The information you enter is transmitted using a Secure Socket Layer (SSL) of communications.

Your credit card information is encrypted for added security. Your credit card number will not be stored in our database.

Visit albertarelm.com

The website built for hunters and anglers.

HOW TO ACCESS THE ONLINE SYSTEM



AlbertaRELM

Alberta

Already registered?	Not registered	Apply for your WIN Online!
Use below if you have a WIN & have previously used this site.	Use below if you have a WIN & have not used this site.	Use below if you do not have a WIN & wish to apply online.
WIN card: <input type="text"/>	WIN card: <input type="text"/>	
Password: <input type="text"/>		
<input type="button" value="Login"/>	<input type="button" value="Register WIN"/>	<input type="button" value="Apply for a WIN"/>
<input type="button" value="Forgot your password?"/>		

A Wildlife Identification Number (WIN) is required to purchase hunting and sportfishing licences in Alberta. A WIN and an email address is required to use this site.

Online Licensing

On this secure website you can:

- apply for a WIN, renew your WIN, replace your WIN card.
- buy Alberta Sportfishing licence(s).
- buy a Wildlife Certificate, bird licence and a bowhunting permit.
- buy hunting licences with tags valid for general and special (authorized through draw, landowner and undersubscribed) seasons, see **Licences Available on AlbertaRELM** for a complete list.

To buy a general or special licence with a tag(s) using this site, you must have a prenumbered 10 digit Government of Alberta tag & wire before you begin your online purchase. Tags are available at Fish & Wildlife district offices.

Licences for hunting with an Outfitter Guide are not available online and can be purchased through a Licence Issuer.

Information

You can use this website to:

- view your draw applications, draw results, draw priorities and licence history for the last five seasons.
- get your test results for your head submissions for Chronic Wasting Disease.
- reprint your lost or destroyed licences purchased online.

For assistance call the RELM Help Desk at 1-888-944-5494 or email drawhunt@ca.ibm.com

Other Sources

For more information on fishing and hunting, visit the Sustainable Resource Development website. Alberta Guide to Regulations and Hunting Draws booklet are available online. Visit the My Wild Alberta community website.

ABOUT SSL CERTIFICATES

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Already registered?

Enter your WIN and the password you selected when you registered the first time.
Forgot your password? Click on this button to re-register.

Need to Register your WIN

Register your WIN the first time you access your personal information.


1. Enter your WIN (10 digits)
2. Enter the identification number you provided when you applied for your WIN. This would be your drivers licence number, health care number or passport number. This is a security measure to ensure only you can access your personal information.
3. Your WIN and your identification number are used to verify your identity. This will prevent anyone else from logging in and accessing your personal information. Enter a password (of your choice) and your email address. If you have any problems, contact the RELM Help Desk at 1-888-944-5494.

Apply for your WIN Online!


If you do not have a WIN, you can apply online. Immediately after purchasing your WIN you will be able to purchase your draw application.

Online sample of a WiN Application

Below is a sample of the WiN application form available online at albertarelm.com. If you have any questions please contact the RELM Help Desk at 1-888-944-5494.



AlbertaRELM



WIN _____
WIN Expires _____

Fish and Wildlife

Wildlife Identification Number (WIN) Application

A Wildlife Identification Number (WIN) is required to purchase hunting and sportfishing licences in Alberta. A WIN number is valid for five years from the date of purchase and costs \$8.00. A plastic WIN card with your WIN number on it will be mailed to you in 4 weeks. You may purchase a licence immediately after this purchase.

Please Note: All purchases are non-refundable.

Collection of Personal Information

The personal information collected in this application is collected for the purposes of natural resource management and administration which includes the enforcement of applicable laws. This collection is authorized pursuant to the Wildlife Act, the Fisheries (Alberta) Act, and the Fisheries Act (Canada) and the regulations promulgated thereunder. If you have any questions regarding this collection, contact Fish and Wildlife, 9920-108 Street Edmonton, AB T5K 2M4 Telephone: (780) 427-5185.

Step 1 - Personal Information

* Required fields

*First Name: Middle:
*Last Name:
*Address:
*Town/City:
*Province/State:
(Mandatory for Canada and United States)
*Country:
*Postal Code/Zip Code:
*Telephone: *Email:
*Date of Birth:
(Year-Month-Day) *Gender: Male Female
*Height: Cm Inches *Weight: Kg Lbs

* Identification (One ID required for proof of residency)

Driver's Licence Number
 Health Care Number
 Passport Number


* Permanent Residence

Alberta Canada Other

Canadian Armed Forces
Check the box if you are on full-time service with the Armed Forces of Canada, and would, if an election were held, be eligible to vote in Alberta under the Elections Act (Canada).

* I certify the Personal Information entered is correct.

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How to Purchase your Draw Application Online

It is recommended that you complete the **Draw Application Worksheet** provided at the back of this Alberta Hunting Draws booklet prior to signing on to the website. To purchase your draw application online, you need your WIN, a VISA, MasterCard or American Express, and your draw choices.

Draw Applications - Select a Draw

Under the **'Purchase'** menu select **'Draw Application'**

- i) Select your draw from the list of options.
- ii) Select your draw choice (WMU, season code from the pop down menu). This is a list of the valid draw choices. You can select up to 3 draw choices. Select them in the order of your preference.
- iii) Your WIN will automatically be entered as WIN 1. You may enter up to 3 more hunter's WINs if you wish to make a group application. Remember, the group application is assigned to the lowest priority in the group.

AlbertaRELM Alberta

HUNTER, JOHN
WIN 1059518311
WIN Expires 2013-May-01
[Sign out](#)

Draw Application

Click on the item that you would like to purchase.

A maximum of 4 draw applications per purchase are allowed. To apply for more than 4 draw applications, an additional purchase is required.

Please Note: All purchases are non-refundable.

Draw Applications	Cost
▽ Antelope	
Draw Code 10 Antelope Archery	\$3.65
Draw Code 11 Non-Trophy Antelope	\$3.65
Draw Code 12 Trophy Antelope	\$3.65
▷ Bison	
▷ Deer	
▷ Elk	
▷ Goat	
▷ Moose	
▷ Sheep	
▷ Turkey	
▷ Walleye	

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Purchase more than one draw application

To purchase another draw application, click on 'Add Draw'.

Follow the same steps as above. You can purchase up to 4 draw applications in one session order. If you wish to purchase more than 4 you need to pay for your first order, then return to the side menu and, under **'Purchase'**, click on **'Draw Application'** to continue.

Edit your draw application

You may edit your draw application(s) at any point while you are logged in and prior to paying for your order. After the purchase, if you need assistance, contact the RELM Help Desk toll-free 1-877-289-0999.

Pay for your draw application online

Your credit card billing address information will be filled in from your personal information. You can edit this information if it is not accurate. Select the type of credit card you wish to use – VISA, MasterCard or American Express. Enter the credit card number, the expiry date, security code and the name as it appears on the credit card. Once the credit card payment has been confirmed, you can print a copy of the Payment Confirmation for your records.

Draw application(s) purchase complete

The online draw application is entered immediately into the draw database. **It is recommended that you return to the website and view your draw applications the day after you made the purchase.** Click on **Draws and Draw Results** under **My Info** in the left hand side menu. Specific validation checks occur during the time of purchase, other validation checks are run overnight. At this point your draw priorities are also set. You should view each of your draw applications and ensure all the information is accurate. If you have any questions about your draw application(s) call toll-free 1-877-289-0999.